



# Seasonal Gardener

**Reports to: Director of Operations**

**Introduction:**

Emmanuel Home is an independent/assisted living home for seniors under the direction of the non-profit Christian Senior Citizens Homes Society of Northern Alberta, since 1968. Our mission is to provide a Christian environment that is safe and comfortable so seniors can live with dignity. In providing services and supports to our residents, we are guided by our core values: Integrity, Caring, and Excellence.

**Summary of Responsibilities:**

Under the supervision of the Director of Operations and the Maintenance Manager, the gardener has the overall responsibility to ensure that the gardens, trees, and shrubs of Emmanuel Home are maintained providing the optimal environment to grow and flourish.

**Scope of Work:**

The seasonal gardener will be instrumental in achieving the desired outcomes of the gardens and plant life. Along with professional landscapers, advice from the garden committee, and maintenance standards, the successful candidate will be responsible for the upkeep, planting and tending of the gardens, trees, and shrubs. The candidate will have excellent interpersonal skills, be organized and professional, and able to work on their own.

**Core Competencies:**

- Accountability and Dependability
- Independent Worker
- Clear Communication & Teamwork
- Ethics and Integrity

**Responsibilities and Duties:**

- Assist with seasonal maintenance around the property as needed (i.e. Gardens, Trees, and Shrubs).
- Collaborate with the Resident Garden Committee and Volunteers.

- Select, Purchase and Plant in the Spring, following the direction of the Dir of Ops. and the budget provided.
- Assist with any other tasks in relation to the gardens, as needed, under the direction of the Maint. Manager.

### **Qualifications**

- Professional Image
- Effective communication, interpersonal and organizational skills
- Must have a valid Alberta Class 5 Driver's License
- Must be able to lift up to 75 pounds.
- Basic proficiency in gardening an asset. Willing to train mature Students.
- Ability to work with sensitivity to the diverse perspectives of individual clients and community service providers while meeting the objectives and targets of Emmanuel Home

### **Notes:**

- Criminal Record Check required.

**Position:** Competitive salary commensurate with experience; Flexibility in hours is expected.

• **Start Date:** Immediately

• **Closing Date:** Until successful candidates are found.

• **For more information or to apply** send resume to Laura Pothoven, Director of Operations, lpothoven@emmanuelhome.ca, 587-414-1128.