

Emmanuel Seniors Living Society – CEO Job Profile

Key leadership attributes:

- *Integrity* throughout every aspect of life, including both professional and personal.
- *Clear Communication* that fosters accountability and transparency.
- *Exceptional Inter-Personal Skills* that inspires and motivates others
- *Confidence* that is grounded in healthy curiosity and understanding.
- *Trustworthy Character* that earns the respect of stakeholders, peers, and staff.
- *Humility* in how feedback is received, and how issues are addressed.
- *Critical Thinking* that leads to a healthy balance of risk and opportunity.
- *Compassionate Approach* to caring for residents and families.
- *Visionary Character* that cultivates engagement and performance.
- *Diligence and Proficiency* in overseeing the Society's finances.
- *Keen Self-Awareness* that proactively identifies strengths and weaknesses.
- *Decisive* approach to evaluating options and navigating conflict.

Qualifications:

- Minimum 5 years of experience in a senior leadership role, preferably in a non-profit environment
- At minimum, a Bachelor's degree in business or related field.
 - o Post-graduate degree or equivalent preferred.
- Must be willing and able to sign the Society Statement of Faith (attached)
- Experience in and understanding of the seniors' housing and care sector is an asset.
- Consideration given to work and life experience

Job details:

As the leader of the Emmanuel Seniors Living Society, the CEO:

- Fulfills the role of CEO per the Sustainability Plan
- Reports directly to the Board of Directors.
- Works full-time for the Society.
 - o Will have flexibility in scheduling and determining their priorities. As much as possible, however, they must be visible and physically present at Emmanuel Home and the Lighthouse.
 - o Will be expected to be available for evening meetings (~2 evenings per month) and the occasional weekend commitment.

Responsibilities:

The Board of Directors uses a Sustainability Plan to empower the CEO and Senior Leadership team in their role as the operational leaders of the Society. The responsibility of the CEO is to ensure that all the outcomes in the Sustainability Plan are achieved and monitored on an ongoing basis.

The Sustainability Plan is available for interested applicants to review. Contact info@emmanuelhome.ca for a copy.

Compensation:

- Starting annual salary ranges from \$110,000 - \$140,000 depending on qualifications and experience.
 - Excellent group benefits package
 - RRSP matching program
 - Cell phone
 - Paid vacation
- Professional Development opportunities will be considered on an individual basis.